公司註冊處
Companies Registry

備任董事辭職通知書
Notice of Resignation of Reserve Director

表格 Form **ND8**

公司編號 Company Number

註 Note

1 公司名稱 Company Name

2 備任董事的辭職 Resignation of Reserve Director

A. 現時在公司註冊處登記的詳情 Particulars Currently Registered with the Companies Registry

中文姓名
Name in Chinese

英文姓名
Name in English

姓氏
Surname

名字
Other Names

7 身分證明
Identification

( )

香港身分證號碼
Hong Kong Identity Card Number

護照號碼
Passport Number

B. 辭職日期 Date of Resignation

日 DD | 月 MM | 年 YYYY

4 提交人資料 **Presentor's Reference**

姓名 Name:

地址 Address:

電話 Tel: 傳真 Fax:

電郵 Email:

檔號 Reference:

請勿填寫本欄 **For Official Use**

表格
Form **ND8**

公司編號 **Company Number**

3 辭職通知 Notice of Resignation

請在適用的空格內加上 ✓ 號 Please tick the relevant box

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☐ 按照上述公司的章程細則或本人與該公司訂立的協議的規定，本人須向該公司發出辭職通知；本人亦已按照該規定發出辭職通知。
I am required by the articles of the above-named Company or by an agreement with the Company to give notice of resignation to the Company and I have given notice of resignation in accordance with the requirement.

☐ 按照上述公司的章程細則或本人與該公司訂立的協議的規定，本人須向該公司發出辭職通知。本人並未按照該規定發出通知，但已將辭職通知的印本送交該公司，或將該通知的電子版發送予該公司，或將該通知留在該公司的註冊辦事處。
I am required by the articles of the above-named Company or by an agreement with the Company to give notice of resignation to the Company. I have not given notice of resignation in accordance with the requirement but I have sent the notice of resignation to the Company in hard copy form or in electronic form, or have left it at the registered office of the Company.

☐ 按照上述公司的章程細則或本人與該公司訂立的任何協議，本人不須向該公司發出辭職通知。
I am not required by the articles of the above-named Company or by any agreement with the Company to give notice of resignation to the Company.

6 簽署 Signed :

姓名 Name : _____ 日期 Date : _____

辭職的備任董事
Resigning Reserve Director

日 DD / 月 MM / 年 YYYY

指明編號 1/2014 (2014 年 3 月) Specification No. 1/2014 (March 2014)

《公司條例》(香港法例第 622 章)
第 464(3) 及 (6) 條規定交付的

備任董事辭職通知書

填表須知 — 表格 ND8

附註

引言

1. 辭職的備任董事如有合理理由相信公司將不會就其辭職一事以表格 ND5 通知公司註冊處處長(「處長」)，須自行將辭職一事，以本表格通知處長。

2. 辭職的董事(包括候補董事但不包括備任董事)在辭去董事或候補董事(不包括備任董事)職位時，如有合理理由相信公司將不會就其辭職一事以表格 ND2A 通知處長，須自行將辭職一事，以表格 ND4 通知處長。

3. 請劃一以中文或英文申報各項所需資料。如以中文申報，請用繁體字。以手寫方式填寫的表格或不會被公司註冊處接納。

4. 請提供提交人資料。除非有特別事項需要公司註冊處注意，否則無須另加附函。

5. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」，或親身到上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話，則該表格不會視作曾爲遵從《公司條例》中有關條文的規定而交付處長。

簽署

6. 本表格必須由辭職的備任董事簽署，公司註冊處不接納未簽妥的表格。

現時在公司註冊處登記的詳情 (第 2A 項)

7. 請填報辭職的備任董事已在公司註冊處登記的香港身分證號碼或護照號碼，以方便本處識別身分。如該項資料未曾在本處登記，請在有關的空格內填上「無」。

辭職通知 (第 3 項)

8. 如公司的章程細則或與該公司訂立的任何協議，規定辭職的備任董事向該公司發出辭職通知，則除非該備任董事已按照《公司條例》第 464 條發出通知，否則該項辭職無效。

NOTICE OF RESIGNATION OF RESERVE DIRECTOR

For the purposes of section 464(3) and (6) of Companies Ordinance (Cap. 622)

Notes for Completion of Form ND8

Introduction

1. A resigning reserve director should use this form to notify the Registrar of Companies (the Registrar) of his or her resignation if there are reasonable grounds for believing that the company will not deliver a notice of resignation in the specified form, Form ND5, to the Registrar for registration.

2. A resigning director (including an alternate director but excluding a reserve director) should use Form ND4 to notify the Registrar when he or she or it has resigned as a director or alternate director (but not as a reserve director) of the company if there are reasonable grounds for believing that the company will not deliver a notice of resignation in the specified form, Form ND2A, to the Registrar for registration.

3. Please fill in all particulars and complete all items consistently in either Chinese or English. Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.

4. Please complete the Presentor's Reference. Unless the presentor needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.

5. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies Ordinance.

Signature

6. This form must be signed by the resigning reserve director. A form which is not properly signed will be rejected by the Companies Registry.

Particulars Currently Registered with the Companies Registry (Section 2A)

7. If the resigning reserve director has registered the particulars in respect of his or her Hong Kong Identity Card number or passport number with the Companies Registry, please provide such number for identification purposes. If no such particulars have been registered, please state 'Nil' in the boxes provided.

Notice of Resignation (Section 3)

8. Please note that where notice of the resignation of the reserve director is required to be given by the articles of the company or by any agreement with the company, the resignation does not have effect unless such notice has been given in accordance with section 464 of the Companies Ordinance.